

DC Human Resources Intern - Walton, KY

POSITION INFORMATION

Employer	██████████
Division	N/A
Posting Expiration Date	February 17, 2026
Position Type	Internship
Job Function	Human Resources, Recruiting, & Training
Position Title	DC Human Resources Intern - Walton, KY
Set Salary Amount	0
Hourly Rate	0.00
Tipped Rate	0.00
Monetary Stipend Amount	0
Location	WALTON, Kentucky United States
How many candidates do you expect to hire for this position?	0

Description

Work Where You Matter

At ██████████, our mission is Serving Others! We value each and every one of our employees. Whether you are looking to launch a new career in one of our many convenient Store locations, Distribution Centers, Store Support Center or with our Private Fleet Team, we are proud to provide a wide range of career opportunities. We are not just a retail company; we are a company that values the unique strengths and perspectives that each individual brings. Your difference truly makes a difference at ██████████. How would you like to Serve? Join ██████████ and see how your career can thrive.



Company Overview

██████████ has been delivering value to shoppers for more than 80 years. ██████████ helps shoppers Save time. Save money. Every day. ██████████ by offering products that are frequently used and replenished, such as food, snacks, health and beauty aids, cleaning supplies, basic apparel, housewares and seasonal items at everyday low prices in convenient neighborhood locations. Learn more about ██████████ .

Job Details

GENERAL SUMMARY:

Based in our Distribution Center, the DC Human Resources Intern will partner with HR Management on full-service human resources management related to employee engagement, HR compliance, recruiting, onboarding, employee retention, and community service. The intern will work on two selected projects that offer not only meaningful work experience, but also provide the opportunity to make an impact on processes and procedures within the organization.

DUTIES and RESPONSIBILITIES:

- Project Work
 - Collaborates with DC leadership and Employee Engagement Champions to
- plan and execute a community service event
 - Work on a virtual team of other HR interns to strategize on a network project
- and develop recommendations
- Coordinates and conducts orientation for new hires
- Observes and participates in the recruitment process of applicants
 - Partners with Employee Engagement Champions to deliver quality and meaningful activities for employees and the community including employee
- recognition, incentive programs and celebrations
- Plans, prepares and maintains employee communication centers
 - Assists HR leadership training for interviewing, equal employment opportunity, diversity, fair labor standards and internal policies; Monitors actions to comply with state and Federal employment law and Company
- policy
- Learn about DC operations, Safety policies, and the investigative process

Qualifications

- Some knowledge of Human Resource principles and practices including positive employee relations, hiring, training, performance management and
- employment law
- Ability to build effective working relationships at all levels of an organization
 - Effective oral and written communication skills and ability to effectively
- present reports to management
- Computer skills: Word, Excel, PowerPoint and Outlook

- Ability to travel 1-2 weeks during the summer

Education & Experience

- Preference given to junior or senior undergraduate or graduate students
- Preference given to students with/or pursuing a major in human resources management, industrial psychology or business administration

**Minimum Academic
Credit Hours Completed** 0

Resume Receipt Method other

How to Apply <https://de.jobsyn.org/6c38b5de130c4611a524e93167787df75082>

Remote/On-Site On-site

▼ IMPORTANT DATES

Posted On:

Jan 27, 2026